

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: _____

Meeting Date: 02/23/2026

Submitted By: Personnel Department

Department: _____

Signature of Elected Official/Department Head:

<p>Court Decision: This section to be completed by County Judge's Office</p> 
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Description:

Government Code: Sec. 551.074 – Personnel, Angelica Villagomez, Position B11-007; Jennifer Witherspoon, Position B11-006; Vernita Luke, Position B11-004; Kelsey Giddens, Position B11-003; Audra Guereca, Position B11-005; Marya Garren, Position B11-002; Accountant 1; Laura Darby, Position B10-003; Melissa Elvsaa, Position B10-005; Senior Accountant; Ricardo Ocegueda, Position F16-001; Carter Staats, Position F17-002; Internal Auditor-Auditor's Office

Motion to Change all 10 Positions to Exempt Status & Payout Comp Time to First 5 Employees

***see attached**

(May attach additional sheets if necessary)

Person to Present: _____

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: _____ minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

- County Attorney IT Purchasing Auditor
- Personnel Public Works Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**



<u>Name</u>	<u>Position</u>	<u>Title</u>	<u>Comp Balance</u>	<u>Hourly Rate</u>	<u>Pay Out</u>
Villagomez,Angelica	B11-007	Accountant I	0.63	34.6038	\$21.80
Witherspoon,Jennifer	B11-006	Accountant I	3.75	34.6038	\$129.76
Luke,Vernita	B11-004	Accountant I	18.63	34.6038	\$644.69
Giddens,Kelsey	B11-003	Accountant I	111.17	34.6038	\$3,846.90
Darby,Laura	B10-003	Senior Accountant	24.38	38.225	\$931.93
Elvsaaas,Melissa	B10-005	Senior Accountant	0		\$0.00
Guereca,Audra	B11-005	Accountant I	0		\$0.00
Garren,Marya	B11-002	Accountant I	0		\$0.00
Ocegueda,Ricardo	F16-001	Internal Auditor	0		\$0.00
Staats,Carter	F17-002	Internal Auditor	0		\$0.00
					\$5,575.08

Motion to Pay Out Comp Time on Top 5 Employees Listed
Motion to Change All Positions to Exempt Status